



ALTERNATIVE PROVISION

Charing and Remission Policy

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Approved by: [RAISE-AP Educational Directors](#)

Approval Signatures

*RAISE-AP
Directors*

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Introduction

This policy is intended to:

Provide clarity as to when the provision can make a charge to parents/carers, or ask them to make a voluntary contribution, towards the cost of activities, visits, residential trips and associated costs, and other items such as books, materials, instruments and equipment, examination entry fees and the repair / replacement of property.

Provide clarity as to when parents/carers may be eligible for statutory remission of the cost of board and lodging on educational residential visits or for discretionary remission of some or all the cost of an activity, trip, non-educational residential visit, or other item.

Prohibited Charges

No charge will be made for national curriculum and related activities during provision time.

No charge can be made for the cost of making alternative provision for pupils remaining in the provision when an activity, trip or residential visit takes place out of provision time.

Permitted Charges

RAISE-AP is permitted to make the following charges:

- The cost of activities, trips and residential visits provided wholly or mainly outside provision hours (i.e., 'optional extras'), including (but not limited to):
 - Activities
 - Transport (including the proportionate cost of transporting students in the provision's own vehicle).
 - Buildings and other venues.
 - Entrance fees.
 - Board and lodging (on residential visits).
 - Insurance
- The cost of instrumental lessons to individuals or small groups
- The cost of entry to an examination (prescribed or otherwise) for which the student has not been prepared by **RAISE-AP**.

- The cost of repair or replacement of property belonging to the provision which is, in the provision's reasonable determination, carelessly lost or wilfully damaged or destroyed by the student.

Voluntary Contributions

RAISE-AP may, from time-to-time, ask for voluntary contributions towards the benefit of the provision or provision activities. If an activity cannot be funded without voluntary contributions, the provision will make this clear to parents/carers at the outset. There will be no obligation for parents/carers to contribute, and parents/carers will be notified regarding whether assistance is available.

No student will be excluded from an activity simply because their parents/carers are unwilling or unable to pay. If a parent/carer is unwilling or unable to pay, their child will still be given an equal opportunity to take part in the activity. If insufficient voluntary contributions are raised to fund an activity, and the provision cannot fund it via another source, the activity will be cancelled.

RAISE-AP will strive to ensure that parents do not feel pressurised into making voluntary contributions.

Principles

A voluntary contribution may be requested for activities wholly or partly in provision time which otherwise would be prohibited by cost. No child is excluded from any such activity based on non-contribution.

Remissions

RAISE-AP may provide financial support from the provision budget or external grants for those families unable to meet the full cost of voluntary contributions or charges.

Raise Values

Our **RAISE-AP values** (Resolve, Attitude, Invest, Social Skills and Education) are key in everything we do, specifically with attitudes (modelling and expectations), invest (tailoring setup for our young people) social skills (becoming part of a community) which are linked to our Charing and Remission policy.