



## Display Screen Equipment

### RAISE-AP

Hazards	Who is at risk?	L	S	Risk (L*S)	Current Control Measures	L	S	Risk (L*S)	Additional Requirements	Timescale
Work Related Neck and Upper Limb Disorders (WRULDS)	Staff				All regular DSE users have completed a DSE assessment, which has been reviewed by their line manager.					
Repetitive Strain Injury (RSI)					DSE assessments are reviewed regularly, especially where there have been changes to the setup of the workstation.					
Headaches										
Eye Problems					All staff have access to appropriate guidance on the safe use of DSE.					
					Any issues highlighted in the DSE assessment will be rectified promptly.					
					All DSE users have access suitable DSE equipment. As a minimum, staff have access to a Desk, DSE compliant chair, a separate Screen, mouse and Keyboard.					

					<p>Staff are encouraged to take regular breaks from DSE work.</p> <p>Staff are aware of their entitlement to Subsidised Eye tests and Eyeglasses where required solely for DSE work.</p> <p>The environment must be suitable for sustained DSE work, with sufficient lighting, adjustable blinds, ventilation, temperature control and noise control.</p> <p>DSE assessments will be reviewed annually, whenever there is a significant change to the work setup, or whenever issues arise that may be caused by DSE use.</p>				
Trip Hazards	Staff Pupils				<p>All DSE equipment must be set up in a way that does not introduce trip hazards in to the environment.</p> <p>DSE equipment will be positioned near to Network/Electrical outlets where possible.</p> <p>Where cables must cross walkways, suitable cable covers will be used to reduce trip hazards.</p>				

Fire/Electrocution Risk - Portable Appliance Testing (PAT)	Staff Pupils			<p>All portable electrical appliances are subject to User Checks, Formal Visual Inspection, and Combined Inspection and Testing, where appropriate to the device.</p> <p>All inspection and testing is carried out in line with recommendations given in HSG107: Maintaining Portable Electrical Equipment</p> <p>DSE equipment is cleaned and maintained in line with the manufacturer's guidance.</p> <p>DSE equipment is kept free of any clutter that may obstruct airflow, especially around cooling vents.</p> <p>DSE equipment is never set up in a way that exposes it to the risk of water ingress.</p>					
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Initial Assessment Review Date	Risk Assessment assessed, reviewed by the following competent person:	<b>Tasks and control measures reviewed by the Educational Directors:</b>
Name (PRINT)		Name (PRINT):
Signature:		Signature: Date:
Next Review Date:	<p>Your workplace will change over time. You are likely to bring in new equipment, substances and procedures. There may be advances in technology. You may have an accident or a case of ill health.</p> <p>You should review your risk assessment:</p> <p>if it is no longer valid</p> <p>if there has been a significant change</p>	